

# The Summer School Program

## CHILD'S PERSONAL DATA SHEET

Child's Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_ Gender: \_\_\_\_\_ 2019-20 Grade: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Place of employment: \_\_\_\_\_ Work Hours: \_\_\_\_\_ e-mail: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Place of employment: \_\_\_\_\_ Work Hours: \_\_\_\_\_ e-mail: \_\_\_\_\_

### **1) EMERGENCY CONTACT TO CALL IF PARENTS/GUARDIANS CANNOT BE REACHED:**

**(In accordance with Minimum Licensing Requirements: DCCECE/Child Care Licensing Unit 600.604.1.b)**

Name	Relationship to Child	Phone Type	Telephone Number
_____	_____	_____	_____

Address	City	State	Zip
_____	_____	_____	_____

Is this person authorized to take the child from center: Yes \_\_\_\_\_ No \_\_\_\_\_

### **IN ADDITION TO THOSE LISTED ABOVE, ALL OTHER AUTHORIZED ADULTS ALLOWED TO CHECK THE CHILD OUT OF THE PROGRAM:**

Name	Relationship to Child	Phone Type	Telephone Number
_____	_____	_____	_____

Name	Relationship to Child	Phone Type	Telephone Number
_____	_____	_____	_____

Name	Relationship to Child	Phone Type	Telephone Number
_____	_____	_____	_____

### **2) MEDICAL INFORMATION**

**(In accordance with Minimum Licensing Requirements: DCCECE/Child Care Licensing Unit 600.604.1.c)**

Child's Physician or emergency treatment facility	Phone number
_____	_____

Address	City	State	Zip
_____	_____	_____	_____

I, \_\_\_\_\_, mother / father / guardian **(circle one)**

of, \_\_\_\_\_, do hereby give my consent to the Director of the Child Care Facility, or his duly appointed  
(Child's Name)

representative, for said child to receive medical or surgical aid as may be deemed necessary and expedient by a duly licensed or recognized physician or surgeon in case of an emergency when the parents cannot be reached. Consent is also given for the Director or his duly appointed representative to transport said child for emergency medical treatment, if the parents cannot be reached.

\_\_\_\_\_  
Signature of parent or guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date

# The Summer School Program

## 3) Medical and Developmental Information

Allergies

Medications

Physical/Emotional concerns child might have

Other conditions or comments

Special food needs

Is child toilet-trained: Yes \_\_\_\_\_ No \_\_\_\_\_

Siblings: Yes (\_\_\_\_) No(\_\_\_\_) Name(s) of siblings: \_\_\_\_\_

## 4) Tuition and Registration Fees

I understand that at the time of executing this Parent Agreement, the following tuition, absence and registration charges will apply:

**Registration:** \_\_\_\_\_ \$75.00 for one child \_\_\_\_\_ \$125.00 for two children \_\_\_\_\_ \$175.00 for three children

\*\*\*The registration fee is the supply fee for the summer session, and a field trip t-shirt.

**Full Time Weekly Rates:**

**Part Time Daily Rates (upon approval):**

\_\_\_\_\_ \$150.00 per week for one child\*\* \_\_\_\_\_ \$390 per week for three children\*\* \_\_\_\_\_ \$65.00 per day, per child

\_\_\_\_\_ \$270.00 per week for two children\*\* \_\_\_\_\_ \$2.50 per week Tuition Express discount

## 5) PARENT ACKNOWLEDGMENT

*\*Please initial in the appropriate space to show that you have read and acknowledge the statements below:*

\_\_\_\_\_ \*I hereby give \_\_\_\_\_/do not give \_\_\_\_\_ the Director of the Child Care Facility or his appointed representative permission to give my child Acetaminophen. I understand I will be notified prior to the medication being administered. In accordance with Minimum Licensing Requirements: DCCECE/Child Care Licensing Unit: 1100.1101.6.

\_\_\_\_\_ \*I hereby give \_\_\_\_\_/do not give \_\_\_\_\_ the Child Care facility permission to take photographs or video tape of my child for use in the facility. In accordance with Minimum Licensing Requirements: DCCECE/Child Care Licensing Unit: 600.604.1.k and l.

\_\_\_\_\_ \*I hereby give \_\_\_\_\_/do not give \_\_\_\_\_ the Child Care facility permission to place photos and/or video recordings of my child on social media or the facility webpage. In accordance with Minimum Licensing Requirements: DCCECE/Child Care Licensing Unit: 600.604.1.k and l.

\_\_\_\_\_ If a medical emergency arises, the SSP staff will first attempt to contact me. If I cannot be reached, the staff will contact my child's doctor. If the emergency is such that immediate hospital attention is necessary, an ambulance or emergency vehicle may take my child to the hospital.

\_\_\_\_\_ I understand that positive reinforcement is the primary method of maintaining discipline. In those cases where positive reinforcement, time-out, isolation, counseling, parental contact and behavior redirection are not effective, my child may be removed from the program by the director.

\_\_\_\_\_ \*This is a statement of verification that I have been informed that child care licensing/child maltreatment investigators and/or law enforcement may possibly interview my child for the purpose of determining licensing compliance or for investigative purposes. This is in accordance with Minimum Licensing Requirements: DCCECE/Child Care Licensing Unit: 200.201.4.

\_\_\_\_\_ \*I hereby give \_\_\_\_\_/do not give \_\_\_\_\_ written permission for the use of suntan lotions/sunscreen for my child in permissible weather. In accordance with Minimum Licensing Requirements: DCCECE/Child Care Licensing Unit: 1100.1101.27

\_\_\_\_\_ All fees and penalties associated with the collection of past due accounts will be the responsibility of the primary parent/guardian.

\_\_\_\_\_ ***I understand that I must give a one week's notice before withdrawing my child from The Summer School Program. I will be responsible for the week's tuition if advanced notice is not given.***

*\* indicates an acknowledgment that is required by the Arkansas Department of Human Services (DHS)*

I have read, and understand, the Parent Agreement Contract and Child Data Sheet for The Summer School Program 2019. I acknowledge and agree to the contents thereof.

\_\_\_\_\_ Date

\_\_\_\_\_ Parent/Guardian Signature

\_\_\_\_\_ Date of enrollment

\_\_\_\_\_ Date of discharge

Office Use: Roll-Sheets:  ProCare:  Scanned:  Emailed: